

	<p>डेडीकेटेड फ्रेट कोरीडोर कार्पोरेशन ऑफ़ इंडिया लि. Dedicated Freight Corridor Corporation of India Limited (भारत सरकार का उपक्रम) (A Govt. of India Enterprises) 5th Floor, Pragati Maidan Metro Station Building Complex, New Delhi -110001 Ph-011-23454700, Fax-23454701</p>
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No. HQ/AD/Civil work /07/2019

Dated: 13/09/2019

To

Sub: Calling of E-quotation for Development of Room No.400 & 401 at 4th Floor as Control Room at Corporate Office.

Dear Sir

Please arrange to submit your quotation online using the link www.tenderwizard.com/DFCCILon or before 15:00 Hrs. of **26/09/2019** for the subject item. The Quotation shall be opened online on www.tenderwizard.com/DFCCIL at 15:30 Hrs. on **26/09/2019** at the Dedicated Freight Corridor Corporation_of India Limited (DFCCIL), 5th Floor, Pragati Maidan, Metro Station Building Complex, and New Delhi-110001.

1.0 **Instructions to Agencies for Online Quotations:**

- 1.1 The Quotation can be submitted Online on www.tenderwizard.com/DFCCIL on or before 15:00 Hrs. of **26/09/2019**. The Quotation will be opened online on **26/09/2019** at 15:30 Hrs. on www.tenderwizard.com/DFCCIL.
- 1.2 Quotation shall be submitted through online mode only at www.tenderwizard.com/DFCCIL. Quotation submitted by any other mode will not be accepted.
- 1.3 It is mandatory for all Agencies to have Class-III Digital Signature Certificate (in the name of person who will submit the online quotation from any of the Licensed Certifying Agencies ('CA') [Tendered can see the list of licensed CAs from the link www.cca.gov.in] to participate in e-quotation of DFCCIL.
- 1.4 To participate in E-Quotation, it is mandatory for Agencies(s) to get themselves registered with the Tender wizard (www.tenderwizard.com/DFCCIL) and to have user ID and password. Agencies have to pay Annual Registration charges of Rs. 2000/- + GST to M/s ITIL through e-payment. Tenderers have to pay Tender-Processing Fee (Non Refundable) @0.1 % of estimated cost + GST to minimum of Rs. 750/- + GST to M/s ITIL through e-payment. Already Registered Agencies at www.tenderwizard.com/DFCCIL need not to pay registration charges to M/s ITIL.
- 1.5 www.tenderwizard.com/DFCCIL is the only website for submission of quotation. 'Vender Manual' containing the detailed guidelines for E-Tendering is available on www.tenderwizard.com/DFCCIL.

1.6 Modification/Substitution/Withdrawal of Quotation:

- 1.6.1 Agencies(s) may modify, substitute, or withdraw their quotation after submission prior to 15:00 Hrs. on **26.09.2019** (Last Date & Time for Quotation) Submission termed as Quotation Closing Date & Time). No Bid shall be modified, substituted, or withdrawn by Agencies after Quotation Closing Date & Time.
- 1.6.2 For modification of financial offer, Agency has to detach its previous offer from www.tenderwizard.com/DFCCIL and then upload digitally signed modified offer.
- 1.6.3 For withdrawal of Quotation, Agency has to click on withdrawal icon at www.tenderwizard.com/DFCCIL.

Before withdrawal, it may specifically be noted that after withdrawal of Quotation, for any reason, Agency cannot resubmit their quotation again.

1.7 Signing of Quotation:

- 1.7.1 This Quotation being E- Quotation, the Digital Signature obtained from Approved Controller of Certifying Authorities (CCA) shall only be considered as authentic for submission of quotation.
- 1.7.2 For submitting the Quotation, the Authorized Signatory shall be the Digital Signatory. In case, the Authorized Signatory and Digital Signatory are not the same, the bid shall be considered non-responsive and will be rejected.

1.8 Deadline for Submission of Quotation:

Agencies must ensure to complete the Quotation submission process in time as www.tenderwizard.com/DFCCIL will stop accepting any Online Quotation after Quotation Closing Date & Time.

1.9 Help-Desk for E-Quotation:

For Any Clarification, Help and Registration for E-Tendering/ Quotation and for obtaining Digital Signature, Contact at www.tenderwizard.com/DFCCIL and on Telephone No. 011-23454926 or Mobile No. 9560333188.

1.10 Availability of Quotation Documents:

- (a) Quotation Document can be downloaded from www.tenderwizard.com/DFCCIL. Agency who wishes to view Quotation Document can visit www.tenderwizard.com/DFCCIL.
 - (b) DFCCIL may issue Corrigendum to the Quotation Document which shall be placed on website www.tenderwizard.com/DFCCIL only and at least 2 days in advance of date fixed for Opening of Quotations.
- 1.11 The Agencies shall keep their offers open for a minimum period of 30 days from the date of opening of Quotations. The Agency cannot withdraw their offer within the period of Validity.
 - 1.12 The Complete Quotation Document including Corrigendum digitally signed would be uploaded at www.tenderwizard.com/DFCCIL in 'Document Library'.

1.13 Financial Bid (Microsoft Excel File) is to be downloaded from website www.tenderwizard.com/DFCCIL and then is to be filled, saved and uploaded (through Digital Signature) on the same website.

2.0 **Terms and Conditions:** Scope of Work as per Quotation

2.1 **Period of Contract:**

One month from the date of issue of Letter of Acceptance.

2.2 **Delivery**

Delivery /execution of work. Is required at the DFCCIL Corporate Office, New Delhi. As per the Requirements of Material /work by the DFCCIL.

2.3 **Terms of Payment:**

- i. No advance payment shall be made.
- ii. 100% payment will be made after receipt and acceptance of material and after completion of Installation, Testing, and Commissioning.
- iii. The rate quoted by the Agency shall be **inclusive of GST**. Bill/Invoice should be submitted in duplicate, duly signed, and stamped by the Contractor. GST shall be reimbursed based on the documentary proof.
- iv. Payment to the Contractor shall be made through Electronic Clearing System (ECS). The Contractor shall submit complete bank details/NEFT Mandate Form issued by their bank.
- v. Tax Deducted at Source (TDS) will be deducted from the payment due to the Contractor as per rules of the State/Central Government as applicable.
- vi. Payment shall be made based on the actual for accepted work only.

2.4 **Inspection of the Material/ work:**

Inspection of the Work will be carried out by representative of DFCCIL, who will be designated as Officer Incharge. The Officer Incharge shall have the power of General Supervision/Inspection and can reject the work if it does not conform to the desired standard and no payment shall be made for the rejected work. Decision of Officer Incharge will be final and binding.

- (i) The work will be carried out as per Terms and Conditions, Specification and Schedule of Rates and Quantities. Payment will be made to the contractor in accordance with the Terms of Payment mentioned in Clause 2.3. The rates quoted by the **contractor will be inclusive of all Labour, Material, and GST**. No extra payment on any other account will be admissible to the contractor.

2.5 **Penalty:**

- i. In case of any loss or damage, it shall be the liability of the contractor and DFCCIL at its discretion can deduct the total cost of damages or any part thereof from the bill of the contractor. The decision of DFCCIL in this regard shall be final and binding on the contractor.
- ii. In case if successful bidder is found in breach of any of the terms and conditions of the contract, the contract is liable to be terminated and no payment will be made.

- iii. In case of poor performance of the contractor, the contract is liable to be terminated and no payment shall be made.
- iv. The contractor shall indemnify the DFCCIL on all accounts.
- v. Regarding the imposition of penalty, the decision of the DFCCIL shall be final and binding.

2.6 **Paying Authority:**

DGM/FIN/PR/ DFCCIL or his/her representative is the paying authority.

2.7 **Quantity Variation:**

Variation against ordered quantity is permissible upto +/- 10% of the value of the contract at the discretion of DFCCIL on same rates, terms, and conditions.

- 2.8 GST Registration: Agency shall be registered under GST Act and shall furnish GST Registration number along with the quotation. Agency should mention their GST No. on the bill while submitting it for payment.

As per GST Act, Anti Profiteering Measures shall be taken. Successful Agency shall pass Input Tax Credit to DFCCIL and ***shall give Declaration within 3 days from the date of issue of Letter of Acceptance in the Format as per Annexure B.***

2.9 **Warranty**

Comprehensive Warranty Material and Workmanship is for a period of 12 months from the date of successful completion of work. During this period, any defect due to material or workmanship shall be attended /replaced free of cost by the contractor within a period of one week. In addition to this, In addition Manufacturer's Warranty is also applicable.

2.10 **Security Deposit:**

The Contractor has to submit a Security Deposit (SD) equal to 5% of the Total Accepted Cost of Material as per the Letter of Acceptance for Warranty period within 7 days from the Date of Issue of Letter of Acceptance. The SD may be deposited in the form of a Demand Draft/Banker's Cheque issued by any Nationalized/Scheduled Bank in favour of DFCCIL, New Delhi, payable at New Delhi. The SD shall be refunded without interest, after 60 days of the completion of warranty period.

- 2.11 Goods shall be supplied strictly in accordance with Technical Specification and Schedule of Rates & Quantities.

- 2.12 Public Procurement Policy for Micro and Small Enterprises (MSEs) is being followed. Participating MSE shall enclose with their offers the proof of their being MSE registered with any of the agencies mentioned in the notification of Ministry of MSME indicated below:

- i) District Industries Centers.
- ii) Khadi and Village Industries Commission.
- iii) Khadi and Village Industries Board.
- iv) Coir Board.
- v) National Small Industries Corporation.

vi) Directorate of Handicraft and Handloom.

vii) Any other body specified by Ministry of MSME

The MSEs must also indicate the terminal validity date of their registration. MSEs owned by Scheduled Castes or Scheduled Tribes (SC/ST) Entrepreneurs may be indicated and proof of same may be enclosed.

As advised by Ministry of Finance, Government of India vides Office Memorandum No. F.5/4/2018-PPD Dated 28/02/2018 and forwarded by Ministry of Railways vide Letter No. 2016/PL/56/1 Dated 19/03/2018, the MSE Bidders must declare their Udyog Aadhar Memorandum (UAM) Number issued by Ministry of MSME on Central Public Procurement Portal (CPPP), in order to identify themselves as MSE Vendors, failing which they will not be able to enjoy the benefits as per Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 Dated 23.03.2012, issued by Ministry of MSME. The MSE Bidders shall enclose Documentary Proof for the same.

2.13 Resolution of Disputes and Arbitration:

In the event of any dispute or difference whatsoever arising under this contract or in connection therewith including any dispute relating to existing meaning and interpretation of this contract, shall be settled amicably through mutual negotiation by the parties. In case, there is no amicable settlement of disputes, the same shall be referred to the sole arbitrator as appointed by DFCCIL. The Arbitration shall be conducted in accordance with the provisions of the Arbitration and Conciliation Act 1996. Notwithstanding any disputes between the parties, the Agency shall not be entitled to withhold, delay, or defer its obligations, under the contract, and the same shall be carried out in accordance with the terms and conditions of the contract.

2.14 Force Majeure:

- (a) For the purpose of this contract, "Force Majeure" means an event which is beyond the reasonable control of a party which makes agency's performance of its obligations under the contract impossible or so impractical as to be considered impossible under the circumstances.
- (b) The failure of a party to fulfil any of its obligations under the contract shall not be considered to be a breach of, or default under this contract in so far as such inability arises from an event of Force Majeure, provided that the party affected by such an event(s) has taken all reasonable precautions, due care and reasonable alternative measures in order to carry out the terms and conditions of this contract and has informed the other party as soon as possible about the occurrence of Force Majeure condition.

2.15 Quotation shall be valid for a period of **45 days** from the date of opening.

2.16 DFCCIL reserves the right to modify, expand, restrict, scrap, and re-invite the quotations Without assigning any reason.

2.17 Agency willing to participate may visit the DFCCIL corporate office before Submitting their e-quotation online.

2.18 DFCCIL General Conditions of Contract are applicable.

3.0 **SPECIAL CONDITIONS OF CONTRACT**

3.1 CPWD Standard General conditions of contract as valid on date of opening of tender with correction slips will be applicable in this contract.

3.2 Further, CPWD standard specification Volume - I & II, 2010 with correction slips as on date of opening of tender will be applicable in this contract.

3.3 The entire work will be executed under the supervision of DFCCIL Engineer-in-charge or his authorized representative at site.

3.4 All contractors' materials should conform to IS specifications with specified brand as approved by the Engineer-in-charge or his authorized representative at site before use in the work.

3.5 Removal of debris from nominated locations to dumping ground: Dismantled material will be disposed off from the office premises as per municipality norms and other authority of Delhi at suitable dumping ground.

3.6 Unless specified otherwise, the rate accepted are inclusive of all lead, lift, loading, unloading, Handling, transportation, scaffolding/cranes and all other charges and taxes **and including GST leviable by the Govt. from time to time.**

3.7. No payment will be made for wastage/surplus materials.

3.8. Reasonable advance notice is required before start at work in each room or external surface.

4.0 Scope of Work:

As per Annexure

Encl:

(a) Scope of Work (Annexure –A)

(a) Schedule of Rates and Quantities (Annexure-B)

(b) Declaration for DFCCIL (Annexure -C)

**NISHA WASON
AM/ADMIN/CIVIL
FOR DFCCIL
Mob. No. 9560333188**

Scope of Work & Specifications

Name of Work: Development of Room No.400 & 401 at 4th Floor as Control Room at Corporate Office.

- (i) The work shall be executed on holidays in presence of DFCCIL representative with prior intimation to the Engineer- in- charge or after office working hours as space available.
- (ii) Work shall be carried out as per standard specification as mentioned below.
 - 1) Demolishing of existing storage cabinet.
 - 2) Replacing of Existing Carpet with Tile flooring.
 - 3) Changing of Existing Wall Paper.
 - 4) Replacing of Existing Veneer wherever required.
 - 5) Polishing on existing veneer.
 - 6) Painting in whole area i.e. upcoming Disaster control Room, Operation Room, Pantry and Toilet.
 - 7) Providing a new wooden cabinet.
 - 8) Create a new wooden Partition with Laminate.
 - 9) Replacing of existing floor tiles in Toilet.
 - 10) Replacing all sanitary fittings and Fixtures in Toilet.
 - 11) Changing of Broken Granite wherever required.

SPECIFICATIONS:

MELAMINE POLISH

Timber works shall be finished by the application of two coats acid catalysed clear lacquer (melamine) wherever it is indicated in the drawing/specified. The finish shall be stain semi-gloss finish and shall be carried out as follows:-

The base shall be sand papered to desired finish and coated with a colour tings to give an even H shade. This shade shall be sealed with a coat of spirit finish.

After the base, first coat of lacquer shall be applied evenly by a soft cloth or by spray to give an even coat to the veneer surface.

After the first coat has fully dried, the lacquered surface shall be rubbed down in the direction-of the veneer grain with very fine-glass paper and left completely smooth and clean before the second coat is applied.

When the second coat of lacquer is fully dry, the surface shall be rubbed down in the direction of veneer grain with very fine wire dipped in a petroleum based wax to give lubrication.

Twenty four hours after completion of this process the lacquered veneer surface shall be finished by burnishing with a soft cloth to an approved finish.

PLASTIC LAMINATE VENEER

Plastic decorative laminated veneer sheeting shall be of the brand catalogues number and colour indicated. The laminated veneer shall 'be 1.5 mm thick on flat surface and 1.0 mm thick on vertical surfaces unless otherwise approved.

Plastic laminates shall be veneered to mounting surface with an approved adhesive used in strict accordance with the *manufacturer's* instructions. Rubber based adhesives shall not be used. Sheeting shall not be applied to timber with a moisture content, of more than 15n or at a temperature of less than 15° C (60 ° F) the sheeting shall be applied only to close grained plywood such as Fire plywood such as Fire plywood Edges not *faces* with laminate. As at field joints, shall be machined and sealed. But joining of laminate shall be minimized by using longest available lengths where required and shall all. Butt joints shall be perfectly flush and sealed. Grain direction of wood grain laminated sheeting shall be as follows unless otherwise required by Owners.

No surface sanding of laminated plastics will be allowed.

Unless otherwise specified, all laminated plastic shall have a standard satin or furniture finish.

Samples of laminated plastics showing the surface texture and pattern shall be submitted for approval before fixing.

PLYWOODS

Plywood shall be a product of a balanced construction made up of piles assembled by gluing, the chief characteristics being the crossing of alternate piles to improve the strength properties and minimize movement in the plane of board;

Plywood shall be of best quality close grained plywood suitable for veneering, painting or bounding plastic tongued and grooved. And glued or as detailed.

The manufacturer and reference for plywood shall be subject to approval. The thickness shall be in accordance with the drawings.

MDF/PARTICLE BOARD

Technical Specification-

TECHNICAL REQUIREMENT AS PER IS: 42406-1998 OF MDF BOARD

No.	Property	Unit	IS : 12406 - 1988
1.	Density	Kg/m	500-900
2.	Moisture content	%	=10%
3.	Water soak 2 Hrs. Soaking 24 Hrs. soaking	% % %	5-15 6 12
4.	Linear expansion 24 Hrs. soaking (a) Gen. Absorption (b) Surface absorption	Thickness Length Width %	4 0.3 0.3 4
5.	Modulus of rupture Up to Above	N/mm <20mm >20mm	28 25
6.	Tensile strength perpendicular to surface Up to Above	<20mm >20mm	0.8 0.7
7.	Screw withdrawal Strength Face Edge	N	1500 1250
8.	Dimensional Tolerance Length Width Thickness	Mm Mm mm	3 3 0.3
9.	Internal Bonding	N/mm	0.60

TECHNICAL REQUIREMENT PARTIVLE BOARD IS : 3087-1985

No.	Property	Unit	IS : 3087-1985 Particle Board
1.	Density	Kg/m	500-900
2.	Moisture content	%	10%
3.	Water soak	%	5-15

	2 Hrs. Soaking	%	10
	24 Hrs. Soaking	%	20
4.	Linear expansion	Thickness	8
	24 Hrs. Soaking	Length	0.5
	(a) Gen. Absorption	Width	0.5
	(b)Surface absorption	%	9
5.	Modulus of rupture	N/mm	
	Up to	>20mm	
	Above	>20mm	
6.	Tensile strength perpendicular to surface	N/mm	
	Up to	>20 mm>20mm	
7.	Screw withdrawal Strength		
	Face	N	1250
	Edge		850
8.	Dimensional Tolerance		
	length	mm	8
	Width	mm	8
	Thickness	mm	0.25-0.5
9.	Internal Bonding	N/mm ²	0.45

Declaration for DFCCIL

This is to confirm that I, _____ (name of concerned person of vendor), _____ (designation of this person) at _____ (name of the agency), have passed the benefit of input tax credit available on the _____ (goods/services) having HSN _____ supplied to the Dedicated Freight Corridor Corporation of India Limited after introduction of Goods and Services Tax w.e.f. 1st July, 2017.

Further, it is to confirm also that in case _____ (name of the agency) will receive any further benefit in future after 1st July, 2017 by way of availing input tax credits which were not allowed to be availed before 1st July, 2017 or reduction in tax rates or in any other manner which results in reduction of cost of the _____ goods/services supplied to the Dedicated Freight Corridor Corporation of India Limited, than we will pass that benefit to the Dedicated Freight Corridor Corporation of India Limited also.

Signature of the Authorized Representative of Agency

Name of the Authorized Representative of Agency

Designation

Name of the Agency

-----End of the Quotation Document-----